

**Minutes of the Public Works Committee
October 16, 2008**

Chair David Swan called the meeting to order at 8:30 a.m.

Committee Members Present: County Board Supervisors David Swan (Chair), Walter Kolb, Pamela Meyer, Peter Wolff (arrived at 8:35 a.m.), John Pledl (left at 11:00 a.m.), and Peter Gundrum. Absent: Supervisor Pauline Jaske.

Also Present: County Board Chief of Staff Mark Mader, Legislative Policy Advisor Ann Olson, Director of Public Works Rich Bolte, Business Manager Betsy Crosswaite, Senior Civil Engineer Karen Braun, Airport Manager Keith Markano, Airport Operations Assistant Kurt Stanich, Legislative Associate Karen Phillips, Engineering Services Manager Gary Evans, Highway Operations Manager Peter Chladil, Architectural Services Manager Dennis Cerreta, Fleet Manager Bob Rauchle, Wisconsin Coach Lines Vice President Tom Dieckelman, Waukesha Metro Transit Director Bob Johnson and Waukesha Metro Transit Director of Planning and Administration Andrew Johnson.

Discuss and Consider Ordinance 163-O-049: Laying Out, Relocation And Improvement Of County Trunk Highway Y, Waukesha County Project, Project I.D. 04-2779(13)(A), CTH Y – I-43 To CTH I, City Of New Berlin, Waukesha County

Braun explained this project is going to the construction phase next year. This is a subsequent plat to the original one. The drainage system has been designed and this relocation order is to purchase the land required for two ponds.

MOTION: Pledl moved, second by Kolb to approve Ordinance 163-O-049. Motion carried 5-0.

Wolff arrived at 8:35 a.m.

Discuss and Consider Ordinance 163-O-050: Laying Out, Relocation And Improvement Of County Trunk Highway L, Waukesha County Project, Project I.D. 06-2380(13), CTH Y To CTH O, City Muskego, Waukesha County

Braun noted that the maps attached to Ordinances 163-O-049 and 163-O-050 were inadvertently interchanged.

Braun stated that many relocations are required for this project. This particular property is single family home, and the owners have already moved out. The house is presently vacant and the owner is willing to sell.

MOTION: Wolff moved, second by Pledl, to approve Ordinance 163-O-050. Motion carried 6-0.

Discuss and Consider the 2009 Public Works Operating Budget

Bolte asked to cover the other agenda items within the appropriate place while reviewing the budget; Swan agreed.

Bolte began with a review of the Public Works Functional Area Budget Highlights, including the unfunding of one full-time Building Service Worker; the decrease of one part-time civil Engineer position, from 0.90 to 0.60 FTE (as planned after completing the right-of-way acquisitions for the Janesville Road project); increases in salt and fuel expenditures, and the transfer of two patrol workers from County operations to State operations. Bolte went over the Public Works Financial Summary and the Departmental Strategic Outcomes and Objectives for 2009.

As Bolte reviewed the Architectural Services / Property Management Program and Current and Proposed Facilities Management Capital Projects on Page 298, he incorporated the discussion of Agenda Item # 4,

Ordinance 163-O-048, and Agenda Item #3, Demolition of Northview Garage.

Discuss and Consider Ordinance 163-O-048: Dispose Of Building At 1110 Northview Road

Bolte stated that he brought photographs of the house depicting its deteriorating condition. The house is currently vacant. It was inspected and found to need extensive repairs at an estimated cost of over \$75,000. The Department estimated that the razing would cost approximately \$12,000. Bolte emphasized that renting out residential structures is not a core business of Public Works or County government.

Swan stated he has not heard of anyone coming forth with another idea or use for this property since the Committee last discussed the issue. Mader added that the Finance Committee did unanimously approve this ordinance yesterday.

MOTION: Kolb moved, second by Pledl, to approve Ordinance 163-O-048. Motion carried: 6-0.

Consideration of Northview Garage Demolition

Bolte presented an update on the planned garage demolition, which was previously approved as part of Capital Project #200407. The original project included demolition of the east wing of the Northview Building, as well as the demolition of the garage. When the project went out for bids, they were short of funds for the overall project. Rather than come back and ask for more money, the garage demolition was put off. The contractor held the price for a time, but because of the length of time that passed the contractor would no longer honor the previous bid. The intention is to go for a re-bid on the demolition of the garage. Bolte stated that the refund of a deposit placed with the Waukesha Water Utility, combined with money left in the project, would be sufficient to demolish the building. Bolte stated he would come back with the new bid for the Committee to approve.

Swan asked Wolff if the County Fair Board would have any interest in using the garage for storage purposes. Wolff stated he would check on that possibility this week. Meyer requested that the newer garage doors be salvaged, if possible. Discussion continued regarding finding other uses for the garage, and the issue of funding for future maintenance needs if it were decided not to demolish it as planned.

Discuss and Consider the 2009 Public Works Operating Budget (Continued)

Bolte and Cerreta continued with the review of the Capital Projects. The next project occurring will be the Medical Examiner expansion, which will go out for bid in November. Bolte reviewed the Building Improvement Plan. He stated the term "breakdown maintenance", as used in the Program Highlights section on page 299, would be more appropriately worded as maintenance. Witkowski agreed to remove the word breakdown, as well as the quotation marks. Bolte continued with a review of the projects in the 2009-2013 Building Improvement Plan.

Bolte went over the Program Highlights and Activity in the Energy Consumption, Contracted Services, Facilities Maintenance and Services, and Housekeeping Services Programs. Bolte again discussed the unfunding of one Building Services Worker I position in 2009.

Bolte continued with a review the Program Highlights of the Engineering Services and Traffic Control, Permit Processing, Administrative Services, Transportation, County Operations, and State Highway Operations. Bolte stated this would be the appropriate time for discussion of Ordinance 163-O-051.

Discuss and Consider Ordinance 163-O-051: Appropriate Funds To The Department Of Public Works, Highway Operations Fund 2008 Budget

Bolte explained this ordinance for the purchase and installation of four loader scales to be used to more accurately measure salt used in snow removal operations on State and County roadways. The State is providing funding of \$25,000 (a 50% cost share). Good scrap metal prices have generated additional recovery revenue; \$15,000 would be used to fund the cost in 2008. The cost is about \$10,000 per unit. Cost recovery of

the scales is expected with reduced salt usage resulting from better inventory management and implementation of more effective snow removal practices.

Meyer stated that it was discussed at the Finance committee that the WHEREAS clause on Line 14 seems out of place. Swan concurred, stating that the line should be moved and inserted after Line 26.

Mader clarified the reasoning the Finance Committee would like the change, in that it would not appear that the scrap metal is being weighed on these scales; rather, it is a potential funding source for one of the scales.

MOTION: Wolff moved, second by Meyer, to amend Ordinance 163-O-051 by moving the WHEREAS clause currently contained in Line 14 to a position immediately above the ordained clause. Motion carried 6-0.

MOTION: Gundrum moved, second by Wolff, to approve Ordinance 163-O-051 as amended. Motion carried 6-0.

Bolte reviewed the Financial Summary of the Central Fleet Fund and went over the Program Highlights and Activity for Repair & Maintenance and Central Fueling. He concluded with a review of the Vehicle Replacement Plan. It was noted that footnotes (b) and(c) are not reflected within the chart on Page 324.

MOTION: Pledl moved, second by Wolff, to tentatively approve the 2009 Operating Budget for the Department of Public Works (except for Transit Services). Motion carried 6-0.

Pledl left at 11:00 a.m.

Discuss and Consider the 2009 Operating Budget for Public Works - Transit Services

Bolte began with an overview of the Program Highlights for Transit Services, including a fare increase on the 900 series routes and the elimination of the direct services to UWM. Swan asked if there would be a hearing regarding the fare increase and the elimination of the route to UWM. Bolte stated yes, there would be public hearings held on the fare increases and service changes. Bolte explained there would be a change in the Paratransit service to make it consistent with what the ADRC provides, and development of a proposal to provide a start up of service in New Berlin along Westridge Drive area in 2009. Wolff expressed concern over the high cost per ride of the existing Route 218 in New Berlin, and perhaps further discussion is warranted. Bolte referred to the Transit System Audit that was done at the request of the County Board. Mader stated the Transit Audit would be further discussed in the course of the next year, hopefully in time to consider before the 2010 budget.

Swan asked if the County is following the standards for the operation of bus routes. B. Johnson discussed performance standards that are mandated by the State of Wisconsin for receiving operating assistance. All of the routes meet those standards. The County also has standards contained in the Transit Development Program. The basic standard is ten passengers per bus hour, and Route 218 has been above that level most of the time; in 2008, it has been slightly below. Johnson also noted that Route 218 was privatized last year, and the costs went up. Dieckelman replied that according to his statistics, ridership on Route 218 is up 15-20% in 2008 over 2007.

MOTION: Meyer moved, second by Gundrum, to tentatively approve the 2009 Operating Budget for Public Works - Transit Services. Motion carried: 5-0.

Discuss and Consider the 2009 Operating Budget for the Airport

Markano reviewed the Airport Commission Statement of Purpose and the Program Codes for the 2009 Operating Budget. He continued by reviewing the Departmental Strategic Outcomes and Objectives for 2009, and went over the Highlights and Activity for the Building, Grounds & Ramp Operations, Control Tower,

MOTION: Meyer moved, second by Wolff to tentatively approve the 2009 Operating Budget for the Airport.
Motion carried: 5-0.

Approve Minutes of September 11, 2008

MOTION: Kolb moved, second by Gundrum, to approve the minutes of September 11, 2008.

Motion carried: 5-0.

Correspondence

- Letter from Gregory Good RE: County Trunk Highway KE
- Elected Officials Update / October 2008 RE: Zoo Interchange
- SEWRPC - Public Meetings Announcement for Coordination of Human Services Transportation and Transit Strategies for Elderly, Disabled, and Low-Income Populations in Milwaukee and Waukesha Counties.
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Executive Committee Report

Swan summarized the items discussed at the Executive Committee meeting on October 6, 2008.

- UW-Extension 2009 Operating Budget
- Federated Library System 2009 Operating Budget
- Non Departmental 2009 Operating Budget
- Information Services – Network Operations Audit Scope
- County Owned Foreclosures

Future Meeting Dates

- October 30, 2008
- November 13, 2008

MOTION: Wolff moved, second by Gundrum, to adjourn the meeting at 11:50 a.m. Motion carried 5-0.

Respectfully submitted,

Peter Wolff
Secretary